



Registration

Online Learning Communities

Mini-Courses

Name: _____

Title: _____

Institution: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

I would like to sign up for:

___ Introduction to Reformatting
February 1, 2010 – February 26, 2010

___ Climate Control for Small Institutions
March 1, 2010 – March 26, 2010

___ Basic Preservation, Care & Handling of Paper Based Materials
April 5, 2010 – April 30, 2010

___ Conservation & Preservation of Photographs and Albums
May 3, 2010 – May 28, 2010

___ Series of all four courses

Registration & Payment:

Each course is \$45 for UHA Members and \$60 for Non-Members. Registration for the entire series, which includes all four courses, is \$150 for UHA Members and \$200 for non-members.

To register, complete this form and return it with payment to the Upstate History Alliance, 11 Ford Avenue, Oneonta, NY 13820. You can pay by credit card using paypal on the UHA website, www.upstatehistory.org. To complete your registration, payment must be received before you begin participating in the course. Sorry, but we are unable to take credit card payments over the phone.

I have included payment with this registration form

I have paid online using paypal. The transaction number is _____

Technology Requirements

The recommended **minimum** hardware and software requirements are listed below. Please indicate if your institution may be deficient in any of the following areas:

Windows 98 Second Edition or Mac OS 9.x

256 MB RAM

56 KB Modem

Netscape 7 or Internet Explorer 6.0 web browser

Internet Service Account (can be cable, DSL, or satellite)

Microsoft Word

E-mail

A working, digital camera is highly recommended (we will show you how to upload photographs to our web space)

Questions?

Please contact Stephanie Lehner, Program Coordinator, at 800.895.1648 or by email at Stephanie@upstatehistory.org if you have any questions about the online courses or the registration procedures.